



SMART Volunteer Application

FOR OFFICE USE ONLY	
Date Received	_____
School Assigned	_____
County	_____
Date App. Sent to State Office	_____
Const ID	RE updated _____
Clearance Approved	_____

Visit our website at www.getsmartoregon.org to apply online or for volunteer position descriptions.

Full Legal Name			Former Surnames Used:
First:	Middle:	Last:	
Address:			Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male
City:	County:	Zip:	Home Phone:
Email:		Cell Phone:	Work Phone:
Emergency Contact:		Relationship:	Phone:
			Are you a minor? <input type="checkbox"/> Yes <input type="checkbox"/> No

Check the volunteer position(s) you wish to apply for (up to 3 choices):

*Reader <i>1 hour/week</i> <input type="checkbox"/>	* Site Coordinator <input type="checkbox"/>	*Team Member Coordinator Support <input type="checkbox"/>	Ambassador Community Outreach <input type="checkbox"/>	Chapter Member Leadership & Fundraising <input type="checkbox"/>	* Program Aide Admin Support <input type="checkbox"/>
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** Volunteer positions which require criminal background checks*

Please list in order of preference the SMART site(s)/community where you would like to volunteer:

1) _____ 2) _____ 3) _____

Preferred day(s)
(circle all that apply):

Monday Tuesday Wednesday Thursday Friday Weekends

Preferred time(s)
(circle all that apply):

Early morning Mid-morning Afternoon Evenings

Please check below the top 4 general areas that best match your skills and interests:

Which language(s)? _____

Artistic abilities <input type="checkbox"/>	People skills <input type="checkbox"/>	Fundraising <input type="checkbox"/>	Foreign language <input type="checkbox"/>
Graphic design <input type="checkbox"/>	Organization <input type="checkbox"/>	Event planning <input type="checkbox"/>	Working w/ adults <input type="checkbox"/>
Data entry <input type="checkbox"/>	Customer service <input type="checkbox"/>	Training <input type="checkbox"/>	Writing <input type="checkbox"/>
Office support <input type="checkbox"/>	Working w/ children <input type="checkbox"/>	Public speaking <input type="checkbox"/>	Editing <input type="checkbox"/>

Reason for volunteering: _____

Previous volunteer experience(s):

Date:	Organization:	Position Title:
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Are you currently employed? Yes No Company name & address: _____

If so, does your employer provide paid time off to volunteer? Yes No _____

How did you hear about SMART?

SMART Volunteer Employer College/High School

Media (TV, Newspaper, Radio) Friend/family Flyer Where? _____

Event Where? _____ Presentation Where? _____

Internet (List): _____ Organization (please specify): _____ Other (please specify): _____

I know someone interested in volunteering! I was a former SMART student: Yes No

Name: _____ School: _____

Phone/email: _____ Location: _____

SMART Volunteer Application

All volunteer applicants 18 and older must sign below before the application can be processed. For those under 18 years of age, complete only the reverse side and submit 2 letters of recommendation from people who are not related to you.
Your cooperation is greatly appreciated.

As a SMART volunteer, I agree not to publish or disclose to anyone outside of SMART any confidential or business information or material from SMART, either before, during or after engagement with SMART, except with SMART's written permission.

As a SMART volunteer, I will not take children outside or away from the school.

As a SMART volunteer, I will read in view of other adults.

As a SMART volunteer, I will sign in with the school *and* the SMART coordinator and wear a SMART badge.

Have you EVER been convicted of a crime other than a minor traffic violation?.....Yes _____ No _____

If yes, please specify: Year _____ State _____ County _____ Offense _____

Please explain the circumstances: _____

I have read and understand and commit to the foregoing SMART safety requirements. I declare that my answers and all statements made by me herein are true and correct.

Applicant Signature _____ Date _____

SMART is an equal opportunity employer and does not discriminate on the basis of sex, sexual orientation, age, race, color, religion, marital status, national origin, disability, veteran, or other protected status.

Authorization and Release

All Reader, Site Coordinator, Team Member or Program Aide applicants must read, complete and sign below

I understand that as part of the volunteer application process, SMART and the entities it serves (Host Sites) may conduct a background check which could include a criminal background check on me. I hereby authorize SMART and any of its Host Sites to conduct a criminal background check on me and to communicate the results of the criminal background check to SMART. I understand that the criminal background check may be conducted by any one or more methods, including without limitation, using government and private databases and services. I

understand that a criminal background check may be undertaken at any time, and may be repeated from time-to-time, while I am associated with SMART.

I hereby release and hold harmless SMART, its Host Sites and their respective employees and agents from any and all liability whatsoever arising from or relating in any way to: any person or entity conducting the criminal background check; the disclosure of information resulting from the criminal background check; and any action which may be taken by any

individual or entity based upon that information.

I understand that a misdemeanor will not necessarily bar me from serving as a SMART volunteer, but it will be reported to the school principal or Host Site for volunteer authorization. I understand that a felony conviction will prohibit my participation as a SMART volunteer.

By signing below, I acknowledge that I have received and reviewed a copy of the accompanying "Summary of Your Rights Under the Fair Credit Reporting Act."

A copy of this Notice, Authorization and Release will be made available to the third party furnishing the report.

Your Printed Name: _____ Date of Birth: _____

Your Signature: _____ Date: _____

Your Address: _____

**Why are you receiving a Summary of Your Rights Under the Fair Credit Reporting Act? Although SMART does not conduct personal credit history checks on volunteers, it is required by federal law that we include it as a part of our application form because we do conduct criminal background check.*